

Email Settings

You can receive email for some activity like purchase, sales, expenses etc. To receive email first you have to setup email settings. Follow these steps to setup email settings :

- Select Mail Driver as SMTP
- From Name : name from which you want to receive email
- From Email : email from which you want to receive email
- Mail Queue : If it is selected yes it will send email in background.
- Host - host name
- Port - port number
- Encryption - it may be either tls or ssl
- Username - username of your email configuration
- Password - password of your email configuration

[image.png](#)

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